

# TINTAGEL PARISH COUNCIL



'Tintagel's Great Seal'

**Clerk: Carolyn Y. May**

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**Roche**

**Cornwall  
PL26 8LG**

7<sup>th</sup> September 2020

## **Minutes of the Virtual Meeting of Tintagel Parish Council**

**Wednesday 2<sup>nd</sup> September 2020**

**Present:** Cllr Flower (Chairman), Cllr Brooks, Cllr Goward, Cllr Harper, Cllr Callcut, Cllr Appleby-Tremain, Cllr Coshall

**Members of the Public:** Fifteen

Prior to the commencement of the meeting, the Vice-Chairman read out the notice relating to the recording/ filming of the meeting and advised all participants that the meeting would be recorded by the Clerk. No other persons declared an intention to record the meeting.

**Apologies:** Cllr. Dale, Cllr. Pearse

**Declarations of Interest:** None

**Invitation to members of the public to speak prior to the meeting:** None

## AGENDA

### MINUTES

#### **Minute 31 – 2020/21**

The Minutes from the Parish Council Meeting, held on the 1<sup>st</sup> July 2020 were considered by Members, on a page by page basis. No issues were raised in relation to the same.

It was **proposed** by Cllr. Brooks **seconded** by Cllr. Goward and RESOLVED that the minutes be signed as a true record of the meeting. Unanimous. **Carried**.

### CORNWALL COUNCIL REPRESENTATIVE APPOINTMENT

#### **Minute 32 – 2020/21**

The Clerk advised the meeting that, in accordance with the decision of the Parish Council (1<sup>st</sup> July 2020), she had corresponded with Cllr. Linda Taylor, Leader of the Conservative Party, Cornwall Council, in respect of the appointment of an advisory Cornwall County Councillor.

The Clerk reported that Cllr. Stephen Rushworth had been appointed to the position.

It was **proposed** by Cllr. Coshall **seconded** by Cllr. Flower and RESOLVED that the appointment of Cllr. Rushworth would be accepted. Unanimous. **Carried**.

### AUDIT OF ACCOUNTS

Mr Roger Lyle (Chairman St Teath Parish Council) advised the meeting that on the 6<sup>th</sup> August 2020, he had exercised his right, as an interested party, to inspect the AGAR and associated accounts, of Tintagel Parish Council. This had included all financial transactions/ statements/ meeting minutes/ contracts/ cheque books appertaining to the body (including those appertaining to the Tintagel Visitor Centre).

Mr Lyle stated that he is not a certified auditor, but he is able to read accounts and determine if a business is economically viable, or not. He stated that, from the 2019-20 accounts for the Parish Council, it was evident that the TVC was unprofitable and that the Parish Council was clearly right to make the decision to close the same.

Mr Lyle did not view the Clerk's salary but added that although the sum deduced seemed large, when broken down to an hourly rate, it was well within the Government Guidelines.

Mr Lyle stated that the reason he had decided to inspect the accounts was due to the rumours being circulated by third parties. Namely that, a large amount of money was missing from the Parish Council funds. He stated unequivocally that he could find no evidence to substantiate the allegations of misappropriation of funds and that all of the supporting paperwork appeared to be 'very much in order', adding that no documentation requested had been withheld.

Whilst the Clerk is the Responsible Financial Officer, Mr Lyle clearly emphasised the fact that, although she oversees the finances, she is not a signatory to Parish Council Cheques (unlike some other Councils).

The only recommendation that Mr Lyle did make to the Clerk was to ensure that all invoices are both signed and countersigned by two Councillors. He added that the cheque stubs and payment summaries had been properly signed. Mr Lyle stated that his recommendation had been taken on board by the Clerk.

Mr Lyle reiterated that he had found everything in order.

Cllr Flower thanked Mr Lyle for taking the time to examine the accounts and for providing his observations to the meeting, adding that it was hoped that these false, unsubstantiated, allegations would now cease.

The Clerk asked Mr Lyle if he had been provided with everything that was required/ requested for the inspection and if the documents had been comprehensive. Mr Lyle stated that the asset register had been very comprehensive as had the financial risk assessment. He did, however, feel that the physical risk assessments could be improved upon. It was **agreed** that the Clerk would seek Mr Lyle's advice on this aspect of the assessments.

## **PLANNING MATTERS**

### **Minute 33 – 2020/21**

<b>Reference</b>	<b>PA20/06557</b>
<b>Alternative Reference</b>	
<b>Application Validated</b>	Tue 04 Aug 2020
<b>Address</b>	Camelot Flats Castle View Tintagel Cornwall PL34 0DH
<b>Proposal</b>	Demolition and removal of the existing building complex on land at, and opposite 1 to 6 Camelot Flats, and the erection of a replacement building with 6 no two-bedroom flats with 9 no car parking spaces, refuse and recycling bins enclosure.
<b>Parish Council Determination</b>	It was <b>proposed</b> by Cllr Goward, <b>seconded</b> by Cllr Brooks and <b>RESOLVED</b> that the Parish Council would not object to this application. Unanimous. <b>Carried</b>

### **Minute 34 – 2020/21**

<b>Reference</b>	<b>PA20/06041</b>
<b>Alternative Reference</b>	PP-08901876
<b>Application Validated</b>	Tue 04 Aug 2020
<b>Address</b>	The Paddock Road from Tregreath Lane To Trewarmett Lane Trewarmett Tintagel PL34 0ES
<b>Proposal</b>	Proposed single storey extension to the rear of the dwelling
<b>Parish Council Determination</b>	It was <b>proposed</b> by Cllr Brooks, <b>seconded</b> by Cllr Goward and <b>RESOLVED</b> that the Parish Council would object to this application on the grounds that the proposal represented an overdevelopment of the area. Unanimous. <b>Carried</b>

### **Minute 35 – 2020/21**

<b>Reference</b>	PA20/05950
<b>Alternative Reference</b>	PP-08787557
<b>Application Validated</b>	Tue 04 Aug 2020
<b>Address</b>	Langholme 1 Atlantic Road Tintagel Cornwall PL34 ODD
<b>Proposal</b>	Advertising consent for an illuminated ATM Fascia sign with blue lettering "ATM" out of a white background. Illuminated Slimline projecting sign.
<b>Parish Council Determination</b>	It was <b>proposed</b> by Cllr Goward, <b>seconded</b> by Cllr Brooks and <b>RESOLVED</b> that the Parish Council would object to this application on the grounds that the proposal presented a danger to pedestrians, who would be obliged to walk in the road, if a queue was to form at the cash machine. Unanimous. <b>Carried</b>

#### Minute 36 – 2020/21

<b>Reference</b>	PA20/05949
<b>Alternative Reference</b>	PP-08787557
<b>Application Validated</b>	Tue 04 Aug 2020
<b>Address</b>	Unit 1 Langholme Atlantic Road Tintagel Cornwall PL34 ODD
<b>Proposal</b>	Installation of ATM with associated illuminated slim line projecting sign to be installed to the left of and 200 mm above the window on tiled cladding.
<b>Parish Council Determination</b>	It was <b>proposed</b> by Cllr Goward, <b>seconded</b> by Cllr Brooks and <b>RESOLVED</b> that the Parish Council would object to this application on the grounds that the proposal presented a danger to pedestrians, who would be obliged to walk in the road, if a queue was to form at the cash machine. Unanimous. <b>Carried</b>

#### Minute 37 – 2020/21

<b>Reference</b>	PA20/05224
<b>Alternative Reference</b>	PP-08835551
<b>Application Validated</b>	Wed 29 Jul 2020
<b>Address</b>	Land at Trethevy Near Boscastle Cornwall
<b>Proposal</b>	Further new livestock building
<b>Parish Council Determination</b>	It was <b>proposed</b> by Cllr Goward, <b>seconded</b> by Cllr Coshall and <b>RESOLVED</b> that the Parish Council would object to this application on the grounds that the proposed development was too large for the area and would be constructed in an ANOB. Unanimous. <b>Carried</b>

#### Minute 38 – 2020/21

<b>Reference</b>	PA20/06040
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Alternative Reference	PP-08901331
Application Validated	Mon 20 Jul 2020
Address	The Paddock Road from Tregeath Lane To Trewarmett Lane Trewarmett Tintagel PL34 0ES
Proposal	Proposed Storage/Garage
<b>Parish Council Determination</b>	It was <b>proposed</b> by Cllr Goward, <b>seconded</b> by Cllr Brooks and <b>RESOLVED</b> that the Parish Council would not object to this application. Unanimous. <b>Carried</b>

#### Minute 39 – 2020/21

Reference	PA20/06201
Alternative Reference	
Application Validated	Monday 10 <sup>th</sup> August 2020
Address	Little Clifden. Halgabron Tintagel Cornwall PL34 0BD
Proposal	Proposed detached garage/store
<b>Parish Council Determination</b>	It was <b>proposed</b> by Cllr Goward, <b>seconded</b> by Cllr Brooks and <b>RESOLVED</b> that the Parish Council would not object to this application. Unanimous. <b>Carried</b>

#### PLANNING DECISIONS - Noted

#### ACCOUNTS PAYABLE

Accounts Payable – Appendix D (as published) plus additional Invoices, received after the publication of the Agenda.

#### Minute 40– 2020/21

Members considered the schedule of payments to be made. It was proposed by Cllr Brooks, seconded by Cllr Flower and **RESOLVED** that the schedule of accounts, at Appendix D, plus additional invoices, would be accepted. Unanimous. **Carried.**

#### SEPTEMBER 2020 PAYMENTS (for approval)

Date	INV	PAYEE	AMT (Net)	VAT	Total
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2092020	6989	Llawnroc	243.02	48.60	291.62
2092020	7045	Llawnroc	62.64	12.53	75.17
2092020	68938269	Opus	144.98	7.25	152.23
2092020	68759162	Opus	106.19	5.31	111.50
2092020	100-K70015953	Initial	19.13	3.83	22.96
2092020	31929656	Suez	12.22	2.44	14.66
2092020	34050652	Suez	12.22	2.44	14.66
2092020	37712435153	Google	4.14	0.00	4.14
2092020	3550	SeaDog	25.00	0.00	25.00
2092020	3548	SeaDog	36.00	0.00	36.00
2092020	800413	Viking	98.34	6.67	105.01
2092020	~01	R. Barnes	2033.33	0.00	2033.33
2092020	318793056	Lloyds Bank	5.00	0.00	5.00
2092020	Monthly	A.J.Pearce	1200.00	0.00	1200.00
2092020	136775	Stephens Scown LLP	300.00	60.00	360.00
2092020	Monthly	HMRC	1350.00	0.00	1350.00
2092020	DD	Google Ireland - PC	4.14	0.00	4.14
2092020	DD	Google Ireland - TCH	4.14	0.00	4.14
2092020	DD	BT	60.73	12.14	72.87
2092020	DD	Cornwall Council - BR	1154.79	0.00	1154.79
<b>Total</b>			<b>5660.49</b>	<b>149.07</b>	<b>5809.56</b>

<b>PC BUS BANK Income 2020</b>	2640.00
<b>Bank Balance at 26/08/2020</b>	7622.93
<b>TPC Transactions (ibid) AUG</b>	-5809.56
<b>Total Transactions</b>	-5089.56
<b>Reconciled Sum</b>	1813.37

Precept (p.2) to be received on 1<sup>st</sup> September 2020 - £54,893

**AUGUST 2020 PAYMENTS (already approved)**

Date	INV	PAYEE	AMT (Net)	VAT	Total
1082020	DD	Cornwall Council	1154.79	0.00	1154.79
1082020	DD	BT	60.73	12.15	72.88
13072020	DD	SOR	311.98	62.40	374.38
1082020	FPO	A.J.Pearce	1567.50	0.00	1567.50
17082020	DD	Corona Energy	39.92	1.99	41.91
3082020	DD	FOT	30.00	0.00	30.00
3082020	DD	CAAT	50.00	0.00	50.00
7072020	DD	Google Ireland	4.14	0.00	4.14
7072020	DD	Google Ireland	4.14	0.00	4.14
11082020	DD	Bank Charges	5.00	0.00	5.00

14082020	3958	P.Dayrell	6.20	0.00	6.20
19082020	DD	OPUS	152.23	0.00	152.23
20082020	DD	BG Business	208.64	0.00	208.64
<b>Total</b>			<b>3595.27</b>	<b>76.54</b>	<b>3671.81</b>

<b>PC BUS BANK Income 2020</b>	1379.54
<b>Bank Balance at 30/07/2020</b>	11244.48
<b>TPC Transactions (ibid) AUG</b>	-3671.81
<b>Total Transactions</b>	-3671.81
<b>Reconciled Sum</b>	7572.67

### **REPORTING/DISSEMINATION OF INFORMATION**

Cllr. Appleby-Tremain raised the matter of the reporting/ dissemination of information, acknowledging that the extant topic is extremely difficult to address. However, she felt acutely aware of the abuse that had been directed towards the Parish Councillors, the Clerk, and their families in recent months, through the articulation of falsehood and intimidation. In light of that conduct, Cllr Appleby Tremain wished for there to be clarity from the very start of matters, when it came to the Tintagel Community Hub. This could only be achieved through effective and transparent communication. Recent events have highlighted the need for information to be provided to parishioners in an undiluted form from the Parish Council, so that parishioners do not receive manipulated information from other sources.

Cllr Appleby Tremain suggested that a part-time administrator should be appointed to run the TCH office and web, to disseminate information, manage social media, produce newsletters, and to manage events. There are a number of persons who are willing to volunteer to assist with all aspects of managing the TCH and it is important that neither they, nor Councillors/ Clerk should have to experience the sort of behaviour witnessed in recent months, in the future. This can only be achieved through clarity. We want to show that the Parish Council wishes to be transparent and inclusive.

The Chairman agreed with the view put forward by Cllr. Appleby Tremain and the Clerk added that, in the past few weeks, the Parish Council had received a substantial level of support from persons in the community who wished to embrace the new Community Hub. She added that Cllr Appleby Tremain was absolutely correct – people have to be aware of the aims/ intentions/ actions re: the TCH. Mrs Irene Gledhill, from the Social Hall Committee, had been invited to attend a meeting so that the two facilities could complement, not compete with, each other.

It was **agreed** that a meeting should be held with Lorna Crystal, in order to discuss her views and proposals in this regard.

Cllr Appleby Tremain re-emphasised that it was important that Members/Clerk/families should not be subjected to the conduct witnessed over the past few weeks. Cllr Brooks concurred that Members, the Clerk and families of Councillors had been subjected to unacceptable conduct, generated by the dissemination of false information, adding that it had been unfair when all that the Parish Council had wanted to do was move things forward for the village, through the establishment of a Community Hub. To do things for our families, all families, children, the elderly, all parishioners – to embrace them through

the provision of things like a Memory Café, various groups, support etc. We are working hard on this project, there are no hidden agendas and there is nothing to hide. We want what is best for the village, to support the people of Tintagel. Some of the recent comments have been terrible and unjustified. People are welcome to contact Cllr Brooks, if they wish to know what is being undertaken and if any parishioner wishes to assist with the creation of the facility, then they are most welcome.

The Clerk stated that two funding applications had already been submitted and a third is under discussion. The response from parishioners has been phenomenal.

It was **agreed** that the matter would be placed on the October 2020 Agenda, for further discussion.

### **PARISH COUNCIL MEETINGS (FUTURE VENUE)**

The Clerk has been contacted by the Secretary for Tintagel Social Hall, requesting to be advised of the future plans for physical Tintagel Parish Council meetings.

Members discussed the possibility of holding physical meetings. However, this presents a problem in light of the advice from Cornwall Council.

Cllr Callcut suggested that the Community Hub could be used for future meetings. No decision was made.

### **UPDATES**

**Public Lavatories Trevena** – The Clerk gave the following update:

From the date of opening the lavatories until the date of this update, the public lavatories at Trevena Square have generated the sum of £6431.50 (gross). Allowing for a daily 'break-even' sum of £90, there have been only five days so far, where the 'break-even' total has not been achieved.

Calculating the 'break-even' cost to date (£3,870), the facilities have generated a 'profit' of £2571.50 (gross), as at the date of this report.

The 'break – even' sum has been calculated by adding the cleaning costs, plus sundries, plus payments to Nayax, plus sanitary container provision. To include an element for damages and drainage problems.

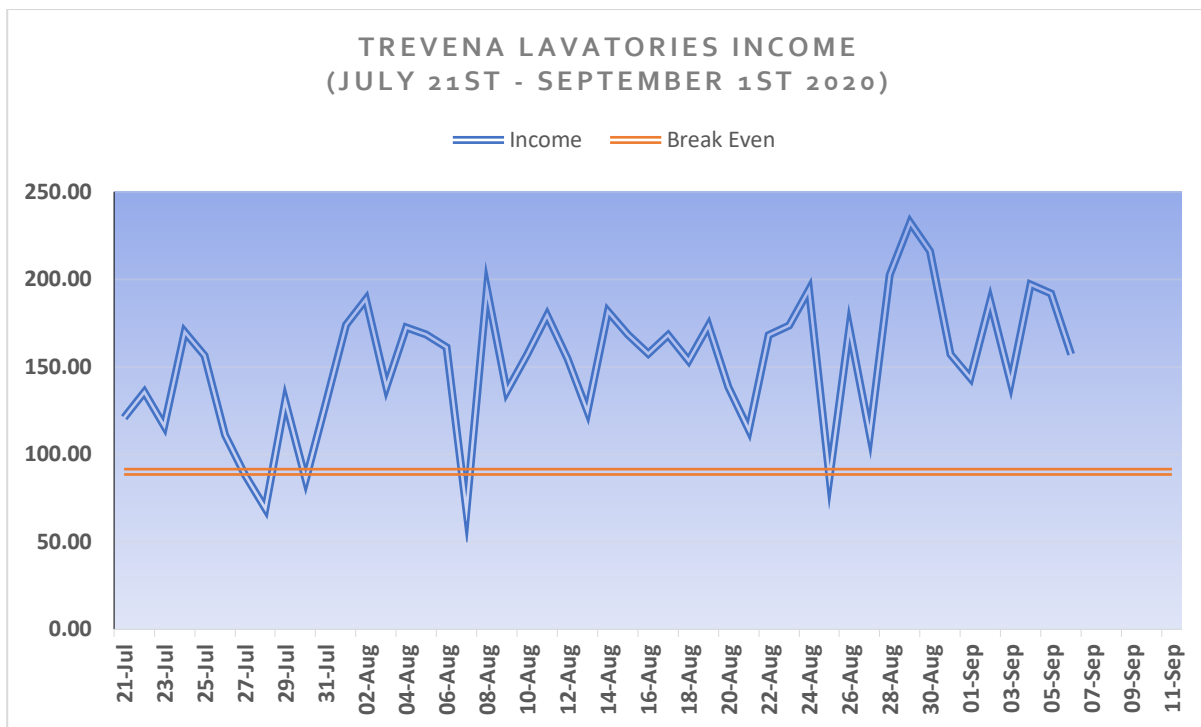
Consideration has been given to reducing out-goings to Nayax, through the cancellation of the credit card payment facility. However, looking at the income generated (Table 1 below), income arising from that source is substantial (42.74%).

We considered the reduction in price for usage to 20 pence. The costs involved in the changes having to be made were provided at £7000 plus VAT, per site. It was felt that this sum would prove too onerous at this juncture and that the daily 'break-even' price may be more difficult to achieve.

The Chart below gives a pictorial view of income to date, with the green line depicting the daily 'break-even' cost (£90).

There is no particular day of the week that consistently highlights higher usage than the others. That is, usage appears constant, except where inclement weather prevails.





**BOSSINEY BUILDING** – The removal of sanitaryware is underway and it is anticipated that the Community Larder will be able to occupy a part of the building by the end of September. The Parish Council Handyman will convert the remainder for storage.

**TOWN TWINNING** - The Clerk advised the meeting that the impetus to twin with Silvi, in Ambruzzio, Italy was being pursued. An Italian businessman has indicated his desire to publicise Tintagel across Italy, with a view to developing some mutually beneficial interests.

Members were enthusiastic about the potential to create beneficial opportunities for the village and it was **agreed** that a Zoom meeting should be set up in order to facilitate further discussion.

### CORRESPONDENCE

**SOCIAL HALL** – the Clerk read out a short statement, received from Irene Gledhill, relating to the Social Hall Opening Event.

**ST NECTANS GLEN** – The Clerk advised Members that she had received a plethora of correspondence relating to the on-going parking problems at the St Nectans Glen Car Park. The Clerk has communicated with Mr Oliver Jones of Cornwall Council Highways Department and has been advised that suitable parking measures are to be implemented at the site, in early course.

**BOSSINEY LAVATORIES** - The Clerk advised the meeting that she had been contacted by a parishioner in respect of comments which had been placed on social media, about the parishioners’ alleged responsibility for the closure of the facility. The comments had led to the parishioner becoming the target of vitriolic comments from persons swayed by the postings.

The Clerk reminded the meeting that, prior to the decision to close the lavatories being made, she had received several complaints, from different sources, about noise nuisance arising from persons

congregating at the building during the hours of darkness. However, the most compelling reason for closing the facility had been that of the high cost of maintaining the lavatories, as a result of the on-going abuse of the same.

In 2019/20, Bossiney Lavatory Costs totalled £5,800, excluding the £800, which the Parish Council was required to expend on a suitable gate to prevent persons visiting the rear of the building.

At no point in time was any revenue generated by the facility and since its closure, no person/ group has come forward with an offer to run/ finance the facility.

Until matters relating to a possible sale of the building can be settled, it had been decided that the sanitary ware should be removed in order to provide storage space. The Community Larder is to be allocated space, as is the Christmas Lights Group. Cllr. Brooks stated that the Community Larder is beneficial to the parish and that it is appropriate that space should be allocated to the same.

The meeting Closed at 20:20 hrs  
Next Meeting: 7<sup>th</sup> October 2020

DRAFT